

December 18, 2008

McKean County Commissioners in special session assembled on Thursday, December 18, 2008 at 10:00 AM in the Commissioners meeting room. Present were Commissioners Joseph DeMott, Al Pingie, and Judy Church, Chief Clerk, Audrey Irons. Also present were Dan Hartle and George Petrisek.

The meeting was called to order by Mr. DeMott, followed by the Pledge of Allegiance and a moment of silence.

Moved by Mrs. Church, seconded by Mr. Pingie, to approve the minutes of the November 20, 2008 meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Mr. DeMott – Opened the meeting for public comment.

No public comment.

Moved by Mrs. Church, seconded by Mr. Pingie, to approve payment of the following invoices:

1. Wetmore Township - \$6,071.00 – representing payment for their completed Liquid Fuel Project for the year 2008 – Liquid Fuel Fund.
2. Northwest Engineering, Inc. - \$7,177.16 – representing payment for professional services for the 2006 McKean County Bridge Inspection Program for the period ending November 20, 2008 – Liquid Fuel Fund.
3. Northwest Engineering, Inc. - \$5,260.00 – representing payment for professional services rendered for the Boyer Bridge Project for the period of November 1, 2008 through November 16, 2008 – McKean Boyer Bridge Project Fund.
4. YWCA - \$4,178.00 – representing the December payment for the Homeless Assistance Program that they administer for the county – Grants Public Welfare Fund.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to issue real estate tax refunds to the following people for the year 2008.

1. Donald & Leann Deforno - \$220.93 – their property was appealed and lowered.
2. Daniel & Laura Decker - \$61.10 – this parcel was combined with another parcel.
3. Gary & Virginia Smith - \$59.33 – their property was adjusted due to a formal appeal.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve a county application for Eldred Borough in the amount of \$1,651.00 for the year 2008.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to designate the following holidays for the year 2009 for all county employees except for the McKean County Jail employees.

|                     |                                     |
|---------------------|-------------------------------------|
| New Year's Day 2009 | Thursday, January 1                 |
| President's Day     | Monday, February 16                 |
| Good Friday         | Friday, April 10                    |
| Memorial Day        | Monday, May 25                      |
| Independence Day    | Friday, July 3                      |
| Labor Day           | Monday, September 7                 |
| Election Day        | Tuesday, November 3                 |
| Veteran's Day       | Wednesday, November 11              |
| Thanksgiving        | Thursday & Friday, November 26 & 27 |
| Christmas           | Thursday & Friday, December 24 & 25 |
| Employee's Birthday |                                     |

New Year's Day 2010                      Friday, January 1, 2010

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to accept the offers of the following for purchasing property from the McKean County Repository for unsold property.

1. James Sloan - \$250.00 – vacant lot of .08 acres of land on Delaware Ave., Bfd., Pa.
2. James Sloan - \$50.00 – vacant lot of .03 acres of land on Delaware Ave., Bfd., Pa.
3. James Sloan - \$250.00 – vacant lot of .06. acres of land on Delaware Ave., Bfd., Pa.
4. Grace Lutheran Church - \$250.00 – vacant lot of .01 acres of land at Bank Street, Smethport, Pa.
5. Grace Lutheran Church - \$250.00 – vacant lot of .01 acres of land at Bank Street, Smethport, Pa.
6. Steven & Jennifer Mentz - \$110.00 – mobile home with no land at 256 North Branch Road, Eldred, Pa.

Mr. Pingie – Commented on what a good job Kathy is doing getting these properties back on the tax rolls.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into a provider agreement for the Laura Walker Project for the Department of Human Services.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into a provider agreement with Andy Penird for the Department of Human Services.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into an agreement with Herbert, Rowland & Grubic, Inc. (HRG) for professional services to prepare Phase II for the county wide Stormwater Management Plan.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into a maintenance agreement with Karpinski's Office Systems (KOS) for a copy machine for the Department of Human Services. The cost of the maintenance agreement is \$795.00 per year.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into a lease agreement with the Foster Township Supervisors for renting office space for District Judge Richard Luther's Office.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to ratify the union contracts for the McKean County Jail, for the 911 Center, and for the Pennsylvania Social Services Union (PSSU).

Mrs. Church – Commented that the negotiations went well and we got it settled before the end of the year without any problems – I think everything worked out well for both parties.

Mr. Pingie – I was real happy with the negotiations – everyone was really cordial – there were some hang-ups, but we worked through those and we got it done before budget time.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve the new vacation schedule for the non union county employees from the current vacation schedule as shown in the employee handbook to the new vacation schedule as follows effective January 1, 2009:

Current Vacation Schedule as shown in the employee handbook

| <u>Years of Service</u>                   | <u>Annual Vacation Entitlement</u> | <u>Maximum Accrual</u> |
|---|------------------------------------|------------------------|
| 1 <sup>st</sup> through 4 <sup>th</sup>   | 12 days                            | 24 days                |
| 5 <sup>th</sup> through 9 <sup>th</sup>   | 15 days                            | 30 days                |
| 10 <sup>th</sup> through 14 <sup>th</sup> | 19 days                            | 38 days                |
| 15 <sup>th</sup> +                        | 23 days                            | 46 days                |

New Vacation Schedule for non union county employees

| <u>Years of Service</u>                   | <u>Annual Vacation Entitlement</u> | <u>Maximum Accrual</u> |
|---|------------------------------------|------------------------|
| 1 <sup>st</sup> through 4 <sup>th</sup>   | 12 days                            | 24 days                |
| 5 <sup>th</sup> through 9 <sup>th</sup>   | 15 days                            | 30 days                |
| 10 <sup>th</sup> through 14 <sup>th</sup> | 19 days                            | 38 days                |
| 15 <sup>th</sup> through 19 <sup>th</sup> | 24 days                            | 48 days                |
| 20 <sup>th</sup> through 24 <sup>th</sup> | 26 days                            | 52 days                |
| 25 <sup>th</sup> through 29 <sup>th</sup> | 27 days                            | 54 days                |
| 30 <sup>th</sup> +                        | 29 days                            | 58 days                |

Mr. Pingie – I think this had lagged behind from other union agreements and we have adjusted it to pretty much comply with the union agreements and made all our employees somewhat equal.

Mrs. Church – That hadn't been changed or revised for years in the employee handbook and it was brought to our attention by some of the employees that people who have been here for over 15 years were only getting 23 days and the union employees were getting a lot more than that so we just adjusted it to make everyone equal and it was the same with the accumulated sick time.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to change the current sick leave maximum accumulation for non union county employees from 115 days as shown in the employee handbook to 130 days effective January 1, 2009.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to send a letter to Governor Rendell requesting funding support for the Conservation Districts.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

## **RESOLUTION 25 OF 2008**

### **A RESOLUTION TO SUPPLY FINANCIAL SUPPORT TO THE AREA TRANSPORTATION AUTHORITY FOR THE YEAR**

**JULY 1, 2009 THROUGH JUNE 30, 2010**

**WHEREAS**, the Board of Commissioners is desirous of continuing the county support of the Area Transportation Authority; and

**WHEREAS**, the Board of Commissioners recognizes the need to contribute financial support to make transportation available to residents of the county; and

**WHEREAS**, the Board of Commissioners has received a request to supply financial support to the Area Transportation Authority in an amount not to exceed Fifty Thousand One Hundred Sixty-Two dollars (\$50,162.00).

**NOW THEREFORE**, this 18<sup>th</sup> day of December 2008, it is hereby **RESOLVED** and enacted as follows:

That McKean County shall provide financial support to the Area Transportation Authority for the year July 1, 2009 through June 30, 2010 in an amount not to exceed Fifty Thousand One Hundred Sixty-Two dollars (\$50,162.00), said financial support to be made in quarterly payments.

Mr. DeMott – Are these just pass thorough monies?

Mrs. Irons – No, we pay the amount quarterly out of the general fund – it is a budgeted item.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to accept the interest quote of PNC Bank for 3.00 % for McKean County's 2009 Tax and Revenue Anticipation Note.

Mr. DeMott – Mentioned that PNC Bank's quote was 3.00 % and the other quote was from Northwest Savings Bank for 4.19 %.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to appoint Joe DeMott as the Commissioner's Representative to the Regional Greenway Plan Committee for a two year period.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Mr. DeMott – Opened the meeting for public comment.

No public comment.

Moved by Mr. Pingie, seconded by Mrs. Church, to adjourn the meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Chief Clerk