

April 24, 2008

McKean County Commissioners in regular session assembled on Thursday, April 24, 2008 at 10:00 AM at the 911 Center, 17175 Route 6, Smethport, Pa. Present were Commissioners Joe DeMott, Al Pingie, and Judy Church, Chief Clerk, Audrey Irons. Also present were Dan Hartle, James Baldwin, Bonnie Howard, Deborah Lunden, Kerry Fetter, and George Petrisek.

The meeting was called to order by Mr. DeMott, followed by the Pledge of Allegiance and a moment of silence.

Mr. DeMott – We have been talking about the financial situation of the county assets and debt and so our Treasurer, Nancy Evans, has prepared a report for us on our current cash account balances, etc. As of the end of the first quarter the county has \$10,995,268 in bank accounts, we have \$7,819,945 in custodial capital reserve funds, and we have \$22,145,995 in pension funds for a total cash assets of \$40,961,208. We do have the \$9,000,000 in long term debt, but you can see that the county does have significant assets. This \$40,000,000 does not include our capital assets, the buildings, the vehicles, the land, the bridges, etc. that the county owns. The \$22,145,995 in pension funds can only be used for the pension funds and the capital reserve funds are restricted for capital projects. This is just a little update. We don't want the public to think that we are going bankrupt.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve the minutes of the March 25, 2008 meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Mr. DeMott – Opened the meeting for public comment.

Kerry Fetter – Chairman of the Conservation District – we have an item under new business for a proclamation for Stewardship Week. The McKean County Conservation District encourages you to think about your personal responsibility to be a good steward of natural resources including water during this annual stewardship week celebration. The National Association of Conservation Districts has proclaimed April 27 to May 4, 2008 as Stewardship Week with the theme “Water is Life”. As you may know water is a non renewable natural resource. Have you considered that we reuse our water over and over again? The water you used today may have been used by a dinosaur. Water is a precious resource that we must work together to maintain its quality and quantity for everyone to use. Sometimes we only think of the direct uses of water in our daily lives such as cooking, bathing and watering our plants. Water is also needed to manufacture the steel in the car you drive, to grow the cotton in the blue jeans you wear, etc. Conservation districts across the country help landowners, homeowners, and businesses learn how to conserve water, from simple lifestyle adjustments to large scale projects.

Help us celebrate Stewardship Week. You may contact our local district for a wealth of useful information. Read the proclamation that will be acted on later in the agenda.

Mr. DeMott – Judy and I had the pleasure of attending the Arbor Day Program at the Smethport Elementary School and the program that Heather and Carol put on and they really did a nice job with it – we were very pleased with it. They talked to the kids about the value of water.

Mr. Fetter – Mentioned that this Friday they will be over at the GGB School in Bradford.

Mr. DeMott – I think they did one in Eldred yesterday and they are doing one in Kane today. Port Allegany has its own Arbor Day group.

Mrs. Church – They handed out trees to the kids and gave them a growth chart that can show how big the tree was when they planted it and how tall the child was and it goes for 10 years so they can measure every year the growth of the tree plus their own growth.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve payment of the following invoices:

1. Northwest Engineering, Inc. - \$6,006.00 – representing payment for professional services rendered for the Galico Bridge Replacement Project – Galico Bridge Project Fund.
2. Office of Human Services - \$6,250.00 – representing their 2<sup>nd</sup> quarter budget allotment for fiscal year 2007-2008 – General Fund.
3. YWCA - \$4,178.00 – representing the April payment for the Homeless Assistance Program that they administer for the county – Grants Public Welfare Fund.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve the following county aid applications for the year 2008.

- |                          |             |
|--------------------------|-------------|
| 1. Foster Township       | \$11,090.00 |
| 2. Keating Township      | \$10,010.00 |
| 3. Lewis Run Borough     | \$ 1,192.00 |
| 4. Port Allegany Borough | \$ 4,839.00 |

Vote on the above resolution, DeMott - yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to issue real estate tax refunds to the following people.

1. Leonard & Barbara Bartlebaugh - \$733.21 for the years 2002 through 2006 as a 2<sup>nd</sup> home on their property was destroyed by the Bradford Township Fire Department on November 10, 2001.
2. Shannon & Terri York - \$313.60 for the years 2002 through 2007 to correct an error in their acreage.
3. Ronald & Kristine Deibler - \$113.45 – for the year 2008 as their property was appealed and lowered.
4. Janet Kelly - \$72.43 – for the year 2008 as her property was appealed and lowered.
5. Carl Sandberg - \$554.67 – for the year 2008 as his property was appealed and lowered.
6. Norman & Helen Johnson - \$219.03 – for the year 2008 as they were granted a veterans exemption on or after August 14, 2007.
7. Galen & Mary Smith - \$46.10 – for the year as their property was appealed and lowered.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to proclaim the month of May as Foster Care Month.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mrs. Church, seconded by Mr. Pingie, to proclaim May 1, 2008 as a National Day of Prayer.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to proclaim the week of April 27 through May 4, 2008 as Stewardship Week.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

**WHEREAS**, McKean County desires to undertake the following project: Smethport Trails Study and Master Plan for two county parks; and

**WHEREAS**, the applicant desires to apply to the Department of Conservation and Natural Resources for a grant for the purpose of carrying out this project; and

**WHEREAS**, the application package includes a document entitled “Terms and Conditions of Grant” and a document entitled “**Signature Page for Grant Application and Grant Agreement**”; and

**WHEREAS**, the applicant understands that the contents of the document entitled “Terms and Conditions of Grant,” including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

**NOW THEREFORE**, it is resolved that:

1. The (“**Signature Page for Grant Application and Grant Agreement**”) may be signed of behalf of the Applicant by the Official who, at the time of signing, has **TITLE** of Chairman, McKean County Board of Commissioners.
2. If this Official signed the (“**Signature Page for Grant Application and Grant Agreement**”) prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the “**Signature Page for Grant Application and Grant Agreement**”, signed by the above Official, will become the Applicant/Grantee’s **executed** signature page for the Grant Agreement, and the Applicant/Grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the **TITLE** specified in paragraph 1 and the Grantee will be bound by the amendment.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church to adopt the following resolution.

### **2005 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM REVISION**

**WHEREAS**, on March 22, 2005, the McKean County Commissioners allocated \$60,000 of the 2005 Community Development Block Grant Program (CDBG) program funding to Foster Township for a Low to Moderate Income (LMI) Sewer Tap-In Fee Program, and

**WHEREAS**, there were fewer eligible applicants for the sewer tap-in fee grant than was originally anticipated, leaving an unexpended balance of \$39,651.23, and

**WHEREAS**, it has been determined that \$35,905 of these 2005 CDBG unexpended funds be used to assist with fully funding the following 2008 CDBG activities:

<b>2008 CDBG REQUESTS</b>	<b>2008 CDBG</b>	<b>2005 CDBG</b>	<b>TOTAL</b>
\$22,924 Smethport Borough Senior Center Handicapped Accessible Restrooms	\$12,924	\$10,000	\$22,924
\$32,100 Mt. Jewett Memorial Library Electrical and Lighting Improvement	\$16,195	\$15,905	\$32,100
\$25,500 Mt. Jewett Memorial Library Handicapped Accessible Restroom and Furnace Replacement	\$15,500	\$10,000	\$25,500
<b>TOTALS</b>	\$44,619	\$35,905	\$80,524

WHEREAS, a revision of the 2005 McKean County CDBG Program is necessary to undertake this change in the use of funds, and

NOW, THEREFORE, BE IT RESOLVED by the McKean County Commissioners to approve this revision of the 2005 McKean County CDBG Program to use \$35,905 of unexpended funds remaining from the Foster Township for a Low to Moderate Income (LMI) Sewer Tap-In Fee Program to assist with fully-funding three of the 2008 CDBG activities, and

BE IT FURTHER RESOLVED that the three 2008 CDBG activities to be fully funded with \$35,905 of the 2005 CDBG unexpended funds are the Smethport Borough Senior Center Activity in the amount of \$10,000, the Mt. Jewett Borough Library Electrical & Lighting Improvements in the amount of \$15,905 and the Mt. Jewett Library Handicapped Accessible Restroom and Furnace Replacement in the amount of \$10,000.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

**2006 COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM REVISION**

WHEREAS, on March 30, 2006, the McKean County Commissioners allocated \$35,000 of the 2006 Community Development Block Grant Program (CDBG) program funding to Mt. Jewett Borough for the Old Kettle Building Demolition Project, and

WHEREAS, after project completion, there is an unexpended balance of \$7,187.15, and

WHEREAS, from the 2007 CDBG program, the McKean County Commissioners also allocated \$25,937 to the Mt. Jewett Baumler Building Demolition Project, and

WHEREAS, the 2007 Baumler Building Demolition Project is in need of an additional \$1,107.08 to fund the removal of a large set of concrete steps located adjacent to the building, and

WHEREAS, it has been determined that \$1,107.08 of the unexpended funds remaining from the 2006 CDBG Mt. Jewett Old Kettle Demolition Project may be used to assist with the 2007 CDBG Mt. Jewett Baumler Building Demolition Project, and

WHEREAS, a revision of the 2006 McKean County CDBG Program is necessary to undertake this change in the use of funds, and

NOW, THEREFORE, BE IT RESOLVED by the McKean County Commissioners to approve this revision of the 2006 McKean County CDBG Program to use \$1,107.08 of unexpended funds remaining from the 2006 CDBG Mt. Jewett Old Kettle Demolition Project to assist with the 2007 CDBG Mt. Jewett Baumler Building Demolition Project.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

### **2006 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM MODIFICATION**

WHEREAS, on March 30, 2006, the McKean County Commissioners allocated \$25,450 of the 2006 Community Development Block Grant Program (CDBG) program funding to Eldred Borough for the Purchase of Three Sanitary Flow Meters, and

WHEREAS, the Borough of Eldred has a sanitary sewer infiltration problem and it was thought that flow meters would assist them in locating their problem areas, and

WHEREAS, it has been determined that the Borough of Eldred's sanitary sewer infiltration problem would be better addressed by televising the sanitary sewer lines to show the exact locations of the infiltration and the condition of the sanitary sewer lines, and

WHEREAS, after televising the sanitary lines, should there be any funding remaining, the Borough of Eldred would like to use the balance of the funding for sanitary sewer improvements to assist with reducing the Borough's infiltration problem, and

WHEREAS, a modification of the 2006 McKean County CDBG Program is necessary to eliminate the \$25,450 Eldred Borough – Purchase of Sanitary Sewer Flow Meters Project and add a \$25,450 Eldred Borough Sanitary Sewer Infiltration Reduction Televising/Construction Project, and

NOW, THEREFORE, BE IT RESOLVED by the McKean County Commissioners to approve this modification of the 2006 McKean County CDBG Program, eliminating the \$25,450 Eldred Borough Purchase of Sanitary Sewer Flow Meters Project and adding the \$25,450 Eldred Borough Sanitary Sewer Infiltration Reduction Televising/Construction Project.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

**BOROUGH OF KANE**  
**2008 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, under P.L. 906, No. 179, of Pennsylvania's Community Development Block Grant (**CDBG**) Program for Non-Urban Counties and Certain Other Municipalities, dated October 11, 1984, the Small Communities Program became an entitlement program, and

WHEREAS, according to this Act, the Borough of Kane is "entitled" to \$96,817 from the 2008 Community Development Block Grant Program, and

WHEREAS, in accordance with Act 179, applications for eligible entitlement boroughs, towns and townships with populations less than 10,000 will be submitted by Counties, and

WHEREAS, the McKean County Commissioners and the Borough Council of Kane has determined that the best use of these entitlement funds would be to authorize the following activities:

- \$24,417    Handicapped Curb Replacements (100% LMI).
- \$10,000    LMI Sidewalk Replacement Program (100% LMI).
- \$14,500    Assist Kane Community Center Helping Hands Program  
(61.65% LMI).
- \$30,500    Kane Fire Hall Truck Garage Addition & Garage Door  
(56.14% LMI)

WHEREAS, it is understood that the balance of the funds will be used to administer the program, and

WHEREAS, the McKean County Commissioners have reviewed and hereby approve the Borough of Kane's Three-Year Plan, and

NOW, THEREFORE, BE IT RESOLVED that the McKean County Commissioners herein authorize the Redevelopment Authority of the County of McKean to file the appropriate applications with the Department of Community and Economic Development to secure these funds on behalf of the Borough of Kane.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

**MCKEAN COUNTY  
2008 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, under P.L. 906, No. 179, of Pennsylvania's Community Development Block Grant Program for Non-Urban Counties and Certain Other Municipalities, dated October 11, 1984, the Small Communities Program became an entitlement program, and

WHEREAS, according to this Act, the County of McKean is allocated \$255,343 of the Commonwealth's Community Development Block Grant (**CDBG**) Program from the Federal Department of Housing and Urban Development, for fiscal year 2008, and

WHEREAS, the McKean County Commissioners have reviewed the requests for funding presented by the 19 non-entitlement municipalities throughout the County, and

WHEREAS, the McKean County Commissioners have determined that the best use of these entitlement funds would be to authorize the following Activities:

- |                       |   |
|-----------------------|---|
| Foster Township       | \$20,043 Handicapped Accessible Unisex Restroom on lower level of the Municipal Building (100% LMI).  |
| Port Allegany Borough | \$25,000 LMI Household Sewer Lateral Replacement Program for residents affected by the Pearl Street Area Sewer Infiltration Reduction Project (100% LMI). |
| Mt. Jewett Borough    | \$16,195 Mt. Jewett Memorial Library Electrical and Lighting Improvements (60.07% LMI).   |
|                       | \$15,500 Mt. Jewett Memorial Library Handicapped Accessible Restroom & Furnace Replacement (60.07% LMI).  |

Otto Township	\$16,140 Sludge Management Equipment for the Otto Township Sewage Treatment Plant to include Winch, Cranes, Pumps, Backup Blower, Digester Tank, etc., (51.11% LMI).
Smethport Borough	\$38,577 Phase II - Smethport Borough Reforestation Program to include removing hazardous trees and planting desirable trees (53.49% LMI).
	\$12,924 Smethport Senior Center Handicapped Accessible Restrooms (100% LMI).
	\$ 3,316 Smethport Senior Center Ceiling, Wall, Window & Lighting Repair and/or Replacement (100% LMI).
Eldred Borough	\$41,923 Ron Houben Memorial Park Improvements to include Resurfacing Tennis Court to develop a Basketball Court and Skatepark, purchasing Skatepark Equipment and Sign (59.63% LMI).
Keating Township	\$11,248 Hilltop Community Park Basketball Court (57.17% LMI).
Sergeant Township	\$ 8,577 Clermont Pennsy Park Equipment to include Grills, Picnic Tables, Benches, Swings, Tetherball, Bike Rack, Basketball and Volleyball Equipment (74.14% LMI)

WHEREAS, it is understood that the balance of funds will be used to administer the program, and

WHEREAS, the McKean County Commissioners have also reviewed and hereby approve the McKean County Three-Year Plan, and

NOW, THEREFORE, BE IT RESOLVED that the McKean County Commissioners herein authorize the Redevelopment Authority of the County of McKean to file the appropriate application with the Pennsylvania Department of Community and Economic Development to secure these funds on behalf of the 19 non-entitlement municipalities.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

### **FAIR HOUSING RESOLUTION**

LET IT BE KNOWN TO ALL PERSONS of the County of McKean that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, handicap or disability is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the Pennsylvania Human Relations Act. It is the policy of McKean County to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex, national origin, handicap or disability, or familial status (families with children). Therefore, the McKean County Commissioners do hereby pass the following resolution:

BE IT RESOLVED, that within available resources, the McKean County Commissioners will assist all persons who feel they have been discriminated against because of race, color, religion, ancestry, sex, national origin, handicap, disability or familial status (families with children) to seek equity under federal and state laws by filing a complaint with the Pennsylvania Human Relations Commission of the U.S. Department of Housing and Urban Development, and

BE IT FURTHER RESOLVED, that the McKean County Commissioners shall publicize this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law, the Pennsylvania Human Relations Act, and any local laws or ordinances, and

FURTHER PUBLICITY will at a minimum include, but not be limited to: (1) the printing and publicizing of this resolution and other applicable fair housing information through local media and community contacts; (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

### **DISPLACEMENT POLICY**

WHEREAS, on June 8, 1992, the McKean County Commissioners adopted an amended Displacement Policy which indicated that the Redevelopment Authority of the County of McKean would not, as a general policy, undertake activities which would involve the permanent involuntary displacement of residents unless such activities are

considered to be in the best interest of the Municipality and/or the County of McKean, and

WHEREAS, said policy provided that if any displacement would take place, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 would be adhered to, and

WHEREAS, said Displacement Policy will be applied to the 2008 Community Development Block Grant allocation for McKean County and the Borough of Kane entitlement.

NOW, THEREFORE, BE IT RESOLVED that the McKean County Commissioners on behalf of the McKean County and the Borough of Kane Community Development Block Grant entitlement, herein adhere to the adopted June 8, 1992 Displacement Policy to meet the necessary relocation requirements relative to the Community Development Block Grant Program.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

**GRANTEE'S STATEMENT OF GOALS  
NATIONAL PROGRAM FOR  
MINORITY AND WOMEN OWNED BUSINESS ENTERPRISES  
EXECUTIVE ORDER 11625**

1. McKean County hereby sets as its goal for utilization of minority and women owned businesses through its contracts for public works, site clearance and demolition, supplies and services, a goal of .5 percent for the 2008 Community Development Block Grant Program. This percentage will be utilized by the Grantee's administering agency, the McKean County Redevelopment Authority.
2. As part of the preparation of the contract documents, McKean County will analyze the specific construction, site clearance and demolition projects and will determine for each specific contract, a goal and percentage amount which represents in the judgment of McKean County and/or the McKean County Redevelopment Authority as to the maximum feasible involvement of minority and/or women owned businesses. Thus, individual projects may vary from the stated percentage goal. It is expected during the course of the year, however, that the total volume awarded to minority and/or women owned businesses will approximate goals stated above.
3. If applicable, the Redevelopment Authority of McKean County is familiar with the McKean County Affirmative Action Program for Minority and/or Women Owned Business Enterprise and will comply with the plan in all contracts for public works, supplies and services funded by the Community Development Block Grant Program.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to accept an offer from Kane Borough to purchase property from the McKean County Repository for unsold property in the amount of \$250.00 for property at 315 Moffit Avenue, Kane, Pa.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to accept the stipulation to settle agreement for the Rustick LLC tax assessment appeal. (A copy of the complete agreement is on file in the Commissioners Office.)

Mr. Pingie – This basically refers to the McKean County Board of Assessment Appeals reducing the assessment from \$10,909,500 to \$6,063,660 effective January 1, 2006.

Mr. Hartle – The school district and the township have both agreed that it is a reasonable compromise.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to accept the settlement as proposed by Jennifer Shugars of Pepper Hamilton LLP for Crown Communications, Inc.'s tax assessment appeal for Parcel Number 25-008-100.02 located in Lafayette Township which will lower the assessed value from \$306,010 to \$210,132.

Mr. Hartle – This has been accepted by the school district.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to accept the settlement as proposed by Jennifer Shugars of Pepper Hamilton LLP for Crown Communications, Inc.'s tax assessment appeal for Parcel Number 30-243-016 located in Wetmore Township which will lower the assessment to \$44,182.00.

Mr. Hartle – This one has not been accepted by the school district – they are relying on our lead, but the taxpayer did use a cost approach similar to the one that was applied to the previous assessment – so I think it is reasonable.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into a Letter of Understanding with Beacon Light Behavioral Health Systems for the Department of Human Services.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mrs. Church, seconded by Mr. Pingie, to enter into a Letter of Understanding with McKean County Visiting Nurses Association for the Department of Human Services.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into an Administrative Entity and Waiver Provider Contract with Devereux Foundation Pocono Center for the Department of Human Services.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into an Administrative Entity and Waiver Provider Contract with Carl Longosky for the Department of Human Services.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into an Administrative Entity and Waiver Provider Contract with Acumen Fiscal Agent for the Department of Human Services – See attached.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Mrs. Irons – All of the above agreements or contracts were reviewed by Dan Wertz and Dan Hartle.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve allocation of the McKean County Arts Council 2008 Grant Awards as follows:

McKean County Historical Society	\$850
Bradford Little Theatre	\$398
Mt. Jewett Swedish Festival	\$500
Larry Causer	\$240

Otto Township Old Home Days	\$200
Friends' Memorial Public Library	\$200
Hamlin Memorial Library	\$150
McKean County – Adm. Costs	\$ 50
 Total	 \$2,588

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mrs. Church, seconded by Mr. Pingie, to adopt the following employment policy for Recycling for the county offices.

This policy applies to all departments and employees except if superseded by bargaining unit agreement or court-appointed policy.

I. Purpose:

The purpose of this policy is to define the internal policy and expectations of the Board of Commissioners regarding recycling and waste management within McKean County office system.

McKean County's Board of Commissioners are committed to promoting environment "best practices" in reduction of waste, recycling and buying recycled whenever economically feasible within the County programs in support of the McKean County Municipal Waste Management Plan. To this end the Commissioners have established a comprehensive recycling policy for all departments and employees to observe.

II. Policy:

- A) All departments are encouraged to buy recycled where economically viable.
- B) All departments and employees will recycle the following materials: Cardboard and paperboard, mixed paper, shredded paper, plastic beverage containers, plastic shrink wrap and plastic bags, aluminum cans, electronic products, fluorescent lamps, batteries, toner cartridges and devices containing mercury.

This list of materials may be added to from time to time as new recycling resources may become available.

III. Procedure:

- 1.) McKean County Office Recycling Program:  
What can be recycled and how to prepare:  
(A complete copy of these procedures are on file in the

Commissioner's Office)

- 2) McKean County Office Disposal Standards:  
(A complete copy of these standards are on file in the  
Commissioner's Office)

IV. Approval: McKean County Commissioners

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to accept the bid of Infocon Corporation in the amount of \$20,309.38 plus .12 cents per page plus microfilm and shipping for the docket and index scanning, filming and indexing project for the Prothonotary's Office. (A complete copy of the other bids that were received are on file in the Commissioners Office)

Mr. Baldwin – My recommendation is to award this project to either IMR or Infocon. My preference is IMR – it is only a slight preference based on the best proposal submitted. My concern is that Infocon's level of customer service has been lacking, but I will leave the decision up to the Commissioner's and Bonnie to make the final decision. I think they are both good proposals and they both have merits. I think IMR might have more experience and they said they could also provide temporary storage until the county decides how they are going to handle long term storage.

Mr. Hartle – When we first reviewed the proposals, it looked like some were talking apples and some were talking oranges. Are these responses all in compliance with the bid specifications?

Mr. Baldwin – Yes, they all comply.

Mr. Hartle – So your recommendation is the lowest?

Mr. Baldwin – No, my recommendation is not the lowest. My recommendation is IMR which is the second lowest.

Mr. Hartle – We have to accept the lowest bid unless they aren't a responsible bidder and I believe they are so my advice is that we have to accept Infocon's bid.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mrs. Church, seconded by Mr. Pingie, to reappoint the following individuals to serve on North Central Pennsylvania Regional Planning and Development Commission's Overall Economic Development Program Committee for the year 2008.

Ray McMahon  
Sara Andrews  
Deborah Lunden  
Robert Veilleux

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to appoint Amber Hancharick to serve on North Central Pennsylvania Regional Planning and Development Commission's Overall Economic Development Program Committee for the year 2008.

Mr. DeMott – Amber Hancharick was appointed to replace Greg Bell on the Committee who resigned and I would like to take this opportunity to thank Greg for his years of service on the committee and the other boards that he has served on.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to recognize the Northern Tier Community Action Corp. as the Community Action Agency for McKean County.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to issue a letter of support to the Oil Region Alliance of Business Industry & Tourism in their efforts to apply for a grant for a Study of Possible Expansion of the Oil Region Boundary.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to advertise for bids for vertical carousel filing units for the Prothonotary's Office.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mrs. Church, seconded by Mr. Pingie, to advertise for bids for vehicles for different departments of the county.

Mr. DeMott – I have talked to one area dealer and one of our staff people talked to a different dealer and they feel that with programs that their manufacturer's supply that they can be competitive with the state program so we want to attempt to advertise for bids first to see if they can match the state contract. We are probably looking to replace 4 vehicles.

We need to get a list from our departments that need vehicles and those departments that requested them in their 2008 budget.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to contribute \$1,500.00 toward the Haskins appeal from the Court of Common Pleas decision.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Mr. DeMott – Mentioned the Commissioners are going to cancel their work session scheduled for Thursday, May 1, 2008 as two of the Commissioners will not be available.

Mr. DeMott – Opened the meeting for public comment.

George Petrisek – The bid that you accepted from Infocon Corp. in the amount of \$20,309.38 – what exactly does that cover?

Mrs. Howard – They will scan all the dockets we currently have and ones in the future.

Moved by Mr. Pingie, seconded by Mrs. Church, to adjourn the meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Chief Clerk

