

June 24, 2008

McKean County Commissioners in regular session assembled on Tuesday, June 24, 2008 at 10:00 AM in the Commissioners meeting room. Present were Commissioners Joseph DeMott, Al Pingie, and Judy Church, Deputy Chief Clerk, Judy Ordiway. Also present were Dan Hartle, Kerry Fetter, Donna Benjamin, Kim Woods, Joanne Bly, George Petrisek, Sandy Thompson, and Ray McMahon.

The meeting was called to order by Mr. DeMott, followed by the Pledge of Allegiance and a moment of silence.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve the minutes of the June 5, 2008 meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Mr. DeMott – Opened the meeting for public comment.

No public comment.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve payment to the YWCA in the amount of \$4,181.00 representing the June payment for the Homeless Assistance Program they administer for the county. This money is to be taken from the Grants Public Welfare Fund.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to authorize McKean County to enter into an administrative entity operating agreement with the Department of Public Welfare for the McKean County Department of Human Services.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to authorize McKean County to enter into an agreement for Promoting Responsible Fatherhood/Child Abuse Prevention Grant for fiscal year 2008-2009. The grant is for \$30,600.00 and is administered by The Guidance Center.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to authorize McKean County to enter into an agreement for the Family Center Grant for fiscal years 2008-2011. The grant is for \$344,386.00 and is administered by The Guidance Center.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to authorize the acceptance of an offer to purchase property from the McKean County Repository for unsold property from Chris and Earl Carlson for the sum of \$50.00.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

#### RESOLUTION 13 OF 2008

A RESOLUTION AUTHORIZING THE APPROVAL OF AN AMENDMENT TO THE CONTRACT WITH IMPACT PENNSYLVANIA STRATEGIES, LLC TO PROVIDE DEVELOPMENT CONSULTING AND FACILITATION SERVICES TO THE ROUTE 6 CORRIDOR INITIATIVES PLANNING GROUP

**WHEREAS**, the Route 6 Corridor Initiatives Planning Group is in the process of planning a major economic and community effort that will create additional business development opportunities along this important transportation artery; and

**WHEREAS**, this planning effort includes the Borough of Kane, Borough of Mt. Jewett, Borough of Port Allegany and Borough of Smethport and it is being coordinated by the McKean County Economic Development Office; and

**WHEREAS**, the McKean County Board of Commissioners supports this community and economic development planning effort and on July 11, 2007 McKean County entered into a consulting Agreement with Impact Pennsylvania Strategies, LLC to provide development consulting and facilitation services to the Route 6 Corridor Initiative Planning Group; and

**WHEREAS**, the term of the July 11, 2007 consulting Agreement between McKean County and Impact Pennsylvania Strategies, LLC expired on December 31, 2007; and

**WHEREAS**, both McKean County and Impact Pennsylvania Strategies, LLC mutually agree to extend the term of the consulting Agreement from December 31, 2007 to December 31, 2008.

**NOW THEREFORE**, this 24<sup>th</sup> day of June, 2008, it is hereby **RESOLVED** and enacted as follows:

The Board of Commissioners of McKean County is hereby authorized to approve an Amendment to the Independent Contractor Agreement, dated July 11, 2007 with Impact Pennsylvania Strategies, LLC and that this change will extend the time period during which Impact Pennsylvania Strategies, LLC will provide consulting services from December 31, 2007 to December 31, 2008.

**AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT**

This Amendment to the Independent Contractor Agreement, dated July 11, 2007 between McKean County (“the County”) and Impact Pennsylvania Strategies LLC (“the Contractor”) is entered into as of this 24<sup>th</sup> day of June, 2008.

The **Term** of the engagement between the County and the Contractor shall be changed. Item 3 shall be amended and read as follows:

3. **Term:** The engagement shall commence on July 11, 2007 and shall continue in full force and effect through December 31, 2008. The Agreement may only be extended thereafter by mutual agreement in accordance with the Agreement.

**IN WITNESS WHEREOF** the undersigned have executed this Amendment to the Independent Contractor Agreement. The parties hereto agree that facsimile signatures shall be as effective as if originals.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to authorize McKean County to enter into provider agreements with several service providers for the Department of Human Services as listed below.

1. Lakeshore Community Services (MH/MR Agreement and Purchase of Services Agreement
2. Lakeshore Community Services (MH/MR Agreement) Residential Services
3. Beacon Light Behavioral Health System (Letter of Agreement) Early Intervention Services
4. Elk Regional Health Center (Letter of Understanding) MH Services
5. Deborah Swineford (Letter of Understanding) Interpretation Services
6. NeuroPsychiatry Center (Letter of Understanding) MH Services

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to reappoint Debbie Lunden to the McKean County Hospital Authority for a five year term.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to authorize accepting payment from Mr. and Mrs. Robert Looker for the face amount of their original tax bill and waiving the penalty fee on said tax bill.

Mr. & Mrs. Robert Looker purchased a residence and 2 acres in Eldred Township from Mrs. Amy Hepfer in June of 2006. The 2006 County and Township tax bills were received from Mrs. Hepfer, prorated between the buyer and the seller, and paid at closing and the Tax Collector was notified of the transfer. The 2006-2007 school tax bill, which included the residence and 2 acres purchased by the Lookers, as well as the remaining acreage retained by Mrs. Hepfer were sent to Mrs. Hepfer. Additionally, there was no separate assessment created for the residence and 2 acres until sometime in 2007; the separate assessment was reflected on the 2007 County and Township bills as well as the 2007-2008 School tax bill. Upon receipt of those taxes, the Lookers paid them. It later came to light that the 2006-2007 School tax bill was never paid by Mrs. Hepfer and of course, not by the Lookers, since they never had notice that the 2006-2007 school taxes were due and that is why they are requesting that they be allowed to pay the face amount of the tax as reflected on the original tax bill, with a waiver of penalty.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to table the decision on bids that were received for cleaning the front of the courthouse until they have a chance to clarify the bid results with Audrey and Ken.

The following bids were received for the project:

1. Carl E. Swanson & Sons, Inc., Box 172, Hilton Street, Bradford, Pa.  
\$21,747.00. Bid bond in the amount of 10 % was included with their bid.
2. Dan M. Ross Painting & Paper Hanging, Box 336, Lewis Run, Pa.  
\$16,800.00 – Original bid was for \$6,370.00 and a check for \$637.00 was included with his bid. (His original bid was only for part of the project.)

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to table the bids that were received for upgrading the electrical system for the 911 Center until they have a chance to clarify why there is such a big difference in the alternate bid.

The following bids were received for the project:

1. Dave Kronenwetter, 1239 Million Dollar Highway, Kersey, Pa. 15846

\$33,500.00 - Alternative #1 – Add \$14,000.00 making total bid \$47,500.00  
Bid bond in the amount of 10 % included with bid.

2. Atlantic Eastern Electrical, Inc. Box 327, 20 Birch Street, Kane, Pa. 16735  
\$36,835.00 – Alternative #1 – Add \$800.00 making total bid \$37,635.00.  
A check in the amount of \$3,686.50 was included with bid.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Sandy Thompson – Presented a request to the Commissioners to be considered for the Title III funding for 2008. The request would be to supplement the salary in the amount of \$26,000 for a new position, Program Specialist, with the Conservation District. The Program Specialist will be charged with improving a cooperative relationship with the Allegheny National Forest with implementing the Dirt and Gravel Road Program, the Erosion and Sediment Pollution Control Program and implementing watershed restoration programs. This position will also help identify products and services needed to implement stewardship activities that enhance forest ecosystems, restore and improve health and water quality with various target audiences, including the forest industry. This position will further assist the Forest Industry by aiding district staff in acknowledging general permits associated with the Dam Safety and Waterway Management Program (Chapter 105). This program will allow these permits to be issued locally instead of through DEP, taking less time and giving additional local technical resources. It is our proposal to cost-share this position through other state delegated programs such as Floodplain Monitoring, Farmland Preservation and Erosion and Sediment Pollution Control Program. For every dollar contributed by the Title III Funding, the Conservation District has the potential to return an additional \$8.32 to the County with the incorporation of this position.

A question and answer period followed her presentation.

Mr. DeMott – We are not in a position right now to approve this request, but we would certainly look at it for next year's budget.

Mrs. Church – We would have to take it to the salary board to get the position approved.

Mr. DeMott – Asked for an update on the courthouse only being opened four days a week.

Mr. Pingie – Basically, we conducted a survey yesterday amongst the courthouse employees that would be affected. We received a letter from the Judge stating that he didn't see where the court system could shut down on Fridays so the District Attorney's Office, the Prothonotary's Office, DRO, the Public Defender, and the Adult and Juvenile Probation Departments would not be part of this.

Mrs. Church – And possibly CY5 because they could have court on Fridays.

Mr. Pingie – So, we are still in the preliminary stages and until we get all our ducks in a line and gather our information on what our savings could and would be, we aren't in a position at this time to make that decision. It would be a savings to our employees because of one less day for them to have to drive to work. The survey we sent out was just on the hours they would have to work to make up for being closed on Friday. I think the majority of them requested to work 8:00 AM to 5:15 PM with a half hour lunch. We would also have to clear this and get it in writing from the unions that they would agree to this so we wouldn't be affected by any additional overtime, vacation, or sick time. That is about where we are now. We have been notified by Potter County that they are interested in how we are going to approach this because they are interested in doing this also. We are collecting information daily on electrical usage including the 38 to 40 air conditioners that the courthouse currently uses.

Mr. DeMott – I don't foresee any large savings to the county by doing this – the offices would still be open 35 hours a week and we would still have to use the air conditioners for 35 hours a week and the fact that so many of our departments would have to remain open on Friday is because of scheduling commitments with the court system or because of emergency needs – we are talking about two thirds of the employees still working on Fridays – we would have some additional security hours because you would have to open the courthouse earlier and stay open later on Monday through Thursday. We would have to recalculate how we would determine vacation and sick days – so I don't think there would be a lot of savings to the county. There are some things that we might be able to do to save some energy dollars such as encouraging employees to car pool, etc. We are going to study the issue, but if we can't see a large enough savings to justify the inconvenience to the public, I don't foresee us going to a four day week.

Mrs. Church – I feel if it could be a total shutdown for Friday, it would be better savings for the county. It would be a savings for the employees as far as paying babysitting fees. The PSSU Union has no problem with it as long as the people are compensated at the rate they have been – they are willing to work with us on issues such as holidays, vacation, etc. so we are still studying the issue.

Mr. DeMott – I would like to thank the Judges and the people in the court system for taking a serious look at this – Judge Cleland sent us a very nice letter outlining the reasons why they wouldn't be able to participate and I thank them for the time and effort they put into considering our proposal.

Mr. DeMott – Opened the meeting for public comment.

George Petrisek – How many employees does the Conservation District have?

Ms. Thompson – We have three.

Moved by Mr. Pingie, seconded by Mrs. Church, to adjourn the meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Deputy Chief Clerk