

October 8, 2009

McKean County Commissioners in regular session assembled on Thursday, October 8, 2009 at 10:00 AM in the Commissioners meeting room. Present were Commissioners Joe DeMott and Al Pingie, Chief Clerk, Audrey Irons, and County Solicitor, Dan Hartle. Also present were David Elliao, Jason Crisafulli, Bob Bosworth, Jay Osani, Kathy Long, Brian Kehoe, and Martha Knight.

The meeting was called to order by Mr. DeMott, followed by the Pledge of Allegiance and a moment of silence.

Moved by Mr. Pingie, seconded by Mr. DeMott, to approve the minutes of the September 22, 2009 meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Mr. DeMott – Opened the meeting for public comment.

No public comment.

WHEREAS, it is now the time and place as advertised for opening bids for the McKean County Jail Project; and

WHEREAS, the following bids were received:

1. Lobar, Inc., One Old Mill Road, Box 50, Dillsburg, Pa. 17019
\$1,932,000.00.
2. J C Orr & Son, Inc., 438 Seventh Avenue, Box 1152, Altoona, PA 16603
\$1,959,500.00.
3. Carl E. Swanson & Sons, Inc., Box 172, 136 Hilton Street, Bradford, Pa. 16701
\$2,082,000.00.
4. Kinley Construction Group, Ltd., Box 1190, Olean, NY 14760
\$2,239,887.00

NOW THEREFORE BE IT RESOLVED that the McKean County Commissioners defer action on said bids until the county architects and the commissioners and their solicitor have a chance to review the bids.

Mr. DeMott – Thanked everyone that bid on the project and announced that the Commissioners are having a special meeting on Thursday, October 15, 2009 to aware the contract.

Moved by Mr. Pingie, seconded by Mr. DeMott, to approve payment of the following invoices:

1. Area Transportation Authority - \$301,149.00 – representing a partial payment on the 2009-2010 Medical Assistance Transportation Program they administer for the county – Grants Public Welfare Fund.
2. A. L. Blades & Sons, Inc. - \$37,336.00 – representing payment for the Boyer Crossing Bridge Project for the period ending 9-30-09 – McKean Boyer Bridge Project Fund.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mr. DeMott, to rescind the resolution that was adopted on September 22, 2009 to enter into an agreement with Dell Marketing L.P. for a one year maintenance agreement for fire wall protection for the county for a cost of \$4,035.00.

Mr. DeMott – We received a proposal from them for the maintenance contract that had a one year at \$4,035.00 or a three year at \$12,105.00 so there was no discount so we chose the one year contract. When we went to execute the contract they asked why we hadn't selected the longer term and when we pointed out there wasn't any discount they said that was an error in their statement and so the following resolution will make this a three year contract at a lower price.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mr. DeMott, to enter into an agreement with Dell Marketing L.P. for a three year maintenance agreement for fire wall protection for the county for a total cost of \$10,796.00.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mr. DeMott, to enter into a SAVIN maintenance and service agreement with The Pennsylvania District Attorneys Institute for the PA SAVIN program.

Mr. DeMott – This is a victim notification program that we became aware of it through CJAB and we did sign a contract with them – there was a grant that paid for the first year's service, but now we need to pay it ourselves – the cost is \$449.50 a year.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mr. DeMott, to enter into a contract with North Central Pennsylvania Regional Planning and Development Commission for providing professional Geographic Information System (GIS) and support to project PARTNERS as continuation of the Regional GIS INITIATIVE.

Mr. Hartle – Mentioned that according to the fees in the contract they have the right to bill an additional \$50.00 per hour for any additional tasks not identified in Attachment 1. That leaves it wide open, but I don't think you could identify it any better – you would probably just need to review each bill.

Mr. DeMott – We have had a very good working relationship with them – this is a continuation of services that they have been providing.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mr. DeMott, to enter into a grant agreement with the Pennsylvania Emergency Management Agency (PEMA) for the Hazardous Material Response Fund (HMRF) Grant Program.

Mr. DeMott – Mentioned that under the grant the county will receive \$3,456.00 for ARC GIS software maintenance, promotional material, postage, Emergency Response Team leadership paging, cell phone for Haz-Mat Officer, maintenance on detection equipment, and legal fees.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mr. DeMott, to enter into agreements with two service providers for the Department of Human Services as follows:

1. Sandra Mishic – Termination Agreement.
2. Milestones Physical Therapy, LLC – Early Intervention Agreement & Waiver Agreement.

Mr. DeMott – Mentioned that Sandra Mishic is an Early Intervention provider and she is changing her name to Milestones Physical Therapy LLC so that is the reason for the termination agreement. The only thing changing in the contract is her name.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mr. DeMott, to adopt the following resolution.

RESOLUTION 16 OF 2009

**A RESOLUTION APPOINTING MACHINE INSPECTORS TO SERVE DURING
THE
MUNICIPAL ELECTION-November 3rd, 2009**

WHEREAS, the McKean County Board of Elections is, pursuant to 25 P.S. 2641(b), comprised of the county commissioners of such county; and

WHEREAS, pursuant to 25 P.S. §2674, the County Board of Elections shall, prior to each primary and election, appoint for each additional voting machine to be used in such district, one qualified registered elector of the county to serve as machine inspector therein for such primary or election.

WHEREAS, the list of individuals listed on “Exhibit A” will receive election officer training and are willing to serve in this capacity;

WHEREAS, the McKean County Board of Elections, desire to appoint the individuals, listed on “Exhibit A”, as Machine Inspectors for the Municipal Election scheduled on November 3rd, 2009.

NOW THEREFORE, this 8th day of October, 2009, the McKean County Election Board RESOLVES and enacts as follows:

1. The individuals listed on “Exhibit A” are appointed as Machine Inspectors to serve in this capacity during the Municipal Election-November 3rd, 2009.
2. The Director of Elections of McKean County is to provide training necessary for the appointed Machine Inspectors to carry out their duties.

“EXHIBIT A”

MACHINE INSPECTORS

Municipal Election-November 3rd, 2009

Annin Township

Cathy Causer, 555 Long Hollow,
Turtlepoint

Bradford City-2nd Ward

Susan Niegowski, 285 Congress St.,
Bradford

Bradford City-3rd Ward-2nd District	Sally Mangel , 56 Fista Circle, Bradford
Bradford City-4th Ward	Margaret Lent , 162 Williams St., Bradford
Bradford City-6th Ward-1st District	Linda Dent , 23 Glenwood Ave., Bradford
Bradford City-6th Ward-2nd District	John Baxter , 53 Cornen St., Bradford
Bradford Township-1st District	Donna McCreadie , 2 Creekside Dr., Bradford
Bradford Township-2nd District	Linda Slike , 650 W. Washington St., Bradford
	Barbara Smead , 925 W. Washington St., Bradford
Eldred Township	Earl Albert Hand , 502 Slack Hollow Rd., Eldred
Foster Township-1st District	Maureen Watson , 425 Derrick Rd., Bradford
Foster Township-3rd District	Virginia Hinaman , 92 Tuna Cross Road, Bradford
	James L. Brown , 66 Derrick Rd., Bradford
Kane Borough-1st Ward	Connie Hall , 211 Cherry St., Kane
Kane Borough-3rd Ward	Ron Swanson , 633 Wood St., Kane
Keating Township-1st District	Kerry Fetter , 1275 Dugout Rd., Smethport
Keating Township-2nd District	Richard C. Tanner , 2860 E. Valley Rd., Smethport
Liberty Township	Gertrude Whipkey , 183 Pleasant St., Port Allegany

Mount Jewett Borough

Patricia Keesler, 15 Poplar St.,
Mount Jewett

Port Allegany Borough-1st District

Patricia Thompson, 311 E Arnold
Ave., Port Allegany

Smethport Borough

Rebecca Funk, 705 W. King St.,
Smethport

Wetmore Township

Betty Drake, 22 Grandview Rd.,
Kane

Mary Hanold, 188 School St., Kane

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays.
Carried.

Moved by Mr. Pingie, seconded by Mr. DeMott, to adopt the following resolution.

RESOLUTION 17 OF 2009

WHEREAS, the Allegheny National Forest Vacation Bureau will be applying to the Pennsylvania Wilds Planning Team for a Pennsylvania Wilds Signage Program grant; and

WHEREAS, the proposed project has been reviewed and approved by McKean County; and

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of McKean County supports the Allegheny National Forest Vacation Bureau efforts to pursue grant funding to complete the proposed sign project.

Adopted this 8th day of October 2009.

Mr. DeMott – Mentioned that this is an application that the Allegheny National Forest Vacation Bureau is making to the PA Wilds for a welcome sign that would be on Route 219 near the New York border welcoming people to our area. There is a grant program through the PA Wilds for signage and it is both for municipal signage and for individual signage. I believe the applications are due early next month and there is a matching fund type of situation there. People can obtain more information by contacting the Allegheny National Forest Vacation Bureau.

Martha Knight – Do you think this will help with tourism?

Mr. DeMott – That is the idea.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mr. DeMott, to accept a proposal from MCM Consulting Group, Inc. for providing professional services for the 9-1-1 Wireline/Wireless Planning for McKean County and to authorize McKean County to enter into an agreement with them for providing the services. The total cost of the agreement over a five year period is \$48,000.00.

Mr. DeMott – Pointed out that the actual contract has not been drawn up as yet, but we will have our solicitor review it once it is written before we sign it.

Ms. Knight – Where are they located?

Mrs. Irons – They are located in McMurray, Pa.

Mr. DeMott – They recently completed the Regional 911 Plan – they are a consulting group that will help us obtain the proper reimbursement from the state for expenditures through the different programs. They also can help us with grant writing on other programs.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Mr. DeMott – Opened the meeting for public comment.

Ms. Knight – Do you have an update on your budget process?

Mr. DeMott – We are working on it, we are meeting with individual departments, and looking at their expenses for the coming year. We are still in a poor position to make decisions because there is no state budget and we don't know exactly what reimbursements to expect from them so it is difficult to put together a budget when you don't know what your income is going to be. We are making some progress along those lines.

Mr. Pingie – If the reimbursements remain as they were last year, I think we are looking pretty good.

Ms. Knight – Is there a time line that you use for your budget process?

Mr. DeMott – We ask each budget department to have their budget proposal in to us by September 1st and then we meet with the individual department head and we go line by line through their budgets. We also have Dustin calculate the expected payroll for each department based on union contracts. We also look at our health care costs. We did have some good news there in that our health care increase will not be as great as we had

originally anticipated – I believe we are looking at a 9.9 % increase which is still a significant amount of money, but it could have been worse.

Ms. Knight – How long will the process take meeting with each department head?

Mr. DeMott – We would hope that would be concluded soon and at the end of that process then we have to sit down with Dustin and look at our revenues verses expenditures and we will probably have to make additional adjustments based on available funds.

Ms. Knight – So when do you think you will have a proposed budget that will be available to the public?

Mrs. Irons – What ever meeting day the Commissioners plan on adopting the budget – it has to be available for public inspection 20 days before they can adopt the budget.

Mr. DeMott – I would think by sometime in November we would have the final budget proposal and then we have to get public input on it.

Ms. Knight – Do you have to have a public hearing to present the proposed budget?

Mr. DeMott – No, we would present the proposed budget at a meeting and the formal adoption would be at a later meeting which would have to be at least 20 days later to allow for public inspection.

Ms. Knight – Would you have a special meeting to present the proposed budget?

Mr. DeMott – It could be, but it will probably be presented at one of our regular meetings. The idea would be that by mid to late November we would publish a proposed budget and then adopt it at one of our December meetings. We have to place an ad in the paper notifying the public that the budget is available for public inspection – we usually have it posted on the county's website and we have a copy on the counter in the Commissioners Office.

Continued discussion on the county budget process.

Ms. Knight – Asked about the Sheriff also being appointed as the Warden which isn't an elected position. Is the Warden appointed by you for the full term of the Sheriff or does he serve at the pleasure of the Commissioners?

Mr. Pingie – He is appointed by us and remains there unless we would remove him from that appointment.

Ms. Knight – So it is at your pleasure and you set the salary for that position?

Mr. Pingie – The salary for the Warden is dictated by law right now under the county code – the additional salary is up to \$2,000 so unless legislation changes that is the most we can pay him for that position. The bulk of his salary is through being the Sheriff and as the Emergency Services Coordinator for the 911 Department and the EMA Department.

Ms. Knight – And for that position he also serves at the pleasure of the Commissioners?

Mr. Pingie – Yes.

Ms. Knight – What did you say the Warden’s salary was?

Mr. Pingie - \$2,000.

Mr. DeMott – It is an ancient state law that was passed and there are only 2 or 3 counties who have the Sheriff as the Warden so that state law hasn’t been addressed for a long time by the state legislation.

Ms. Knight – What is the difference or reasoning with having a prison or a jail?

Mr. Pingie – I think it is just a preference of title.

Mr. DeMott – That question was asked of the Director of State Bureau of Prisons at a County Commissioners Association meeting and he said that it is their view that counties have jails and the state has prisons.

Moved by Mr. Pingie, seconded by Mr. DeMott, to adjourn the meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Two – yeas. No – nays. Carried.

Chief Clerk