

June 23, 2009

McKean County Commissioners in regular session assembled on Tuesday, June 23, 2009 at 10:00 AM in the Commissioners meeting room. Present were Commissioners Joseph DeMott, Al Pingie, and Judy Church, Chief Clerk, Audrey Irons, County Solicitor, Dan Hartle. Also present were Martha Knight and James Gotshall.

The meeting was called to order by Mr. DeMott, followed by the Pledge of Allegiance and a moment of silence.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve the minutes of the May 26, 2009 meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Mr. DeMott – Opened the meeting for public comment.

No public comment.

WHEREAS, it is now the time and place as advertised for opening bids for Trash Collection for municipal and recycling waste for the McKean County buildings, and

WHEREAS, the following bids were received:

1. Troutman Sanitation, P. O. Box 39, Mt. Jewett, Pa. 16740
6 Yard dumpster for Jail – Pick-up – 2 times a week - \$420.00
6 Yard dumpster for Rte. 6 – Pick-up – Once a week - \$175.00
6 Yard dumpster for Rte. 6 – Pick-up – 2 times a month - \$150.00
(All waste will be taken to Rustic LLC Landfill in Mt. Jewett)
2. Casella Waste Systems, 225 Homer Street, Olean, NY 14760
8 Yard dumpster for Jail – Pick-up – 2 times a week - \$410.00
8 Yard dumpster for Rte. 6 – Pick-up – Once a week - \$180.00
8 Yard dumpster for Rte. 6 – Pick-up – 2 times a month - \$55.00
(All waste will be taken to Olean, NY)

NOW THEREFORE BE IT RESOLVED that the McKean County Commissioners accept the bid of Troutman Sanitation for municipal and recycling waste for the county buildings.

The above resolution was moved by Mr. Pingie, seconded by Mrs. Church.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by M r. Pingie, seconded by Mrs. Church, to approve payment of the following invoices:

1. YWCA - \$3,727.00 – representing the June payment for the 2008/2009 Homeless Assistance Program they administer for the county – Grants Public Welfare Fund.
2. Northwest Engineering, Inc. - \$1,695.00 – for professional services rendered for the Galico Bridge Replacement Project – Galico Bridge Project Fund.
3. Northwest Engineering, Inc. - \$3,530.00 – for professional services rendered for the Boyer Crossing Bridge Project – McKean Boyer Bridge Project Fund.
4. Northwest Engineering, Inc. - \$1,899.00 – for professional services rendered for the McKean County Bridge Inspection Program for the period ending June 17, 2009 – Liquid Fuel Fund.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve a real estate tax exemption for Bradford Township for .60 acres of land on 43 Sullivan Road, Bradford, Pa. that they own ½ part interest of the land.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to accept the proposal of Empire Geo Services, Inc. in the amount of \$3,256.00 for subsurface exploration and geotechnical engineering services for the addition to the McKean County Jail.

It was noted that the other proposal that was received was from PSI in the amount of \$3,548.00.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

RESOLUTION 14 OF 2009

WHEREAS, the protection persons and property and the pristine environment of McKean County is paramount, and

WHEREAS, the resources of the local fire departments including manpower continue to decrease, and

WHEREAS, properly trained volunteer personnel to Hazardous Materials Operations level are available throughout the County of McKean, and

WHEREAS, McKean County has identified a need to form an Emergency Response Team to assist in the mitigation and clean up of Hazardous Materials Incidents, and to work with local responders, and certified Hazardous Material Teams, and

WHEREAS, the McKean County Local Emergency Planning Committee has the financial resources, and approves such a team, and

WHEREAS, the McKean County Emergency Management Agency has the supervisory personnel to coordinate the activities of a team under 29CFR 1910.120 section Q, and 40CFR311 and NFPA 472.

NOW, THEREFORE BE IT RESOLVED by the McKean County Commissioners that they authorize the formation of an Emergency Response Team and said team will be activated by McKean County Emergency Management Personnel during times of need.

Mr. Pingie – Pointed out that we will need to make sure the Emergency Response Team is covered by the county's workers compensation insurance.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into an agreement with the Redevelopment Authority for them to be responsible for the administration of the Community Development Block Grant funds for McKean County and the Borough of Kane.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

2009 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, under P.L. 906, No. 179, of Pennsylvania's Community Development Block Grant Program for Non-Urban Counties and Certain Other Municipalities, dated October 11, 1984, the Small Communities Program became an entitlement program, and

WHEREAS, according to this Act, the County of McKean is allocated \$258,026 of the Commonwealth's Community Development Block Grant (**CDBG**) Program from the Federal Department of Housing and Urban Development, for fiscal year 2009, and

WHEREAS, the McKean County Commissioners have reviewed the requests for funding presented by the 19 non-entitlement municipalities throughout the County and the Borough of Kane, and

WHEREAS, the McKean County Commissioners have determined that the best use of these entitlement funds would be to authorize the following Activities:

NORWICH TOWNSHIP	\$ 13,908	Norwich Township Park Equipment to include four (4) Bleachers and two (2) Flag Poles (53.3% LMI).
WETMORE TOWNSHIP	\$ 1,880	East Kane Park Improvements and Equipment (52.11% LMI): 1) \$1,300 Swings 2) \$580 Four Benches
SMETHPORT BOROUGH	\$ 6,800	Smethport Fire Hall Fire Alarm System (54.89% LMI).
	\$19,963	Hamlin Lake Park – Bleachers for three (3) Baseball Fields and Swimming Pool (53.49% LMI).
OTTO TOWNSHIP	\$ 56,998	Otto Township Volunteer Fire Dept. Purchase Ten (10) Self Contained Breathing Apparatus (51.11% LMI).
	\$ 10,679	Otto Township Volunteer Fire Dept. Purchase One (1) Thermal Imaging Camera (51.11% LMI).
HAMILTON TOWNSHIP	\$ 22,977	Wildcat Park- Iva Olmsted Pavilion & Restroom Improvements to include the following (61.38% LMI): 1) \$11,684 Installing Drainage & Walkways 2) \$11,293 Refurbishing Restrooms
MT. JEWETT BOROUGH	\$18,089	Mt. Jewett Heritage Park & Community Park Security Cameras and Recording Systems (60.07% LMI).
	\$20,000	Mt. Jewett Fire Hall Community Hall/ Training Room Energy Efficiency Improvements (60.07% LMI).
SERGEANT TOWNSHIP	\$ 6,227	Clermont Pennsy Park – Park and Playground Equipment to include Three (3) Spring Riders, Sand Digger, Slide, Drinking Fountain, Trash Receptacle, Message Center, Cigarette Receptacle and Climber (74.14% LMI).
ELDRED BOROUGH	\$ 28,580	Eldred Borough Sewage Treatment Plant – One 100 KW and Two 30 KW <u>Diesel or Natural Gas</u> Standby Generators

(59.63% LMI).

KANE BOROUGH \$ 5,481 Assist with Kane Borough's 2009 CDBG
Fraley Street Parking Lot Improvements Project
(56.14% LMI)

WHEREAS, it is understood that the balance of funds will be used to administer the program, and

WHEREAS, the McKean County Commissioners have also reviewed and hereby approve the McKean County Three-Year Plan, and

NOW, THEREFORE, BE IT RESOLVED that the McKean County Commissioners herein authorize the Redevelopment Authority of the County of McKean to file the appropriate application with the Pennsylvania Department of Community and Economic Development to secure these funds on behalf of the 19 non-entitlement municipalities and the Borough of Kane.

Mr. Pingie – Pointed out that the CDBG funds require that surveys be done by the municipalities and they must have at least 51 % Low Moderate Income (LMI) and it is noted under each allocation what percentage they met under the LMI requirement.

Mr. DeMott – Pointed out that Kane Borough is an entitlement community and they receive their own funds and after the original application process took place we were notified that there was an additional \$5,481.00 that was going to go into the program. All of the requests from the Kane area had been fully funded – we did have a couple of requests that were determined not to be in compliance with the program so we couldn't fund them and since the application deadline has passed we are going to take this \$5,481.00 that normally would have gone to one of the other municipalities and approve that allocation to Kane as their requests were not fully funded with the amount of money that was available to them so that is why Kane is included in the allocation with the rest of municipalities in McKean County.

Mr. Pingie – Pointed out there are 22 different municipalities in the county and there are 3 that are entitlement communities which are Kane, Bradford Township, and Bradford City and I believe they meet the 50% LMI requirement. Kane funds are administered by the Redevelopment Authority and Bradford Township and Bradford City are administered by the OECD Office in Bradford.

Martha Knight – What is an entitlement community?

Mr. DeMott – It is based on size and population – the CDBG funds are assigned to your community based on population and communities with less than 5,000 people have to get their funds through the county's appropriation program. The Redevelopment Authority checks to make sure the municipalities meet the LMI requirements.

Mrs. Church – They do surveys of each municipality and they recommend to us what projects they can fund with the money that complies with the grant requirements.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

**2009 COMMUNITY DEVELOPMENT BLOCK GRANT
RECOVERY PROGRAM**

WHEREAS, under the U.S. Department of Housing and Urban Development (HUD), the 2009 American Recovery and Reinvestment Act (AARA) funds were made available, and

WHEREAS, these funds are to be administered by the Community Development Block Grant (CDBG) Program and shall be known as the CDBG-RECOVERY (CDBG-R) funds, and

WHEREAS, according to this Act, McKean County is "entitled" to apply for \$80,320 from the 2009 CDBG-R Program; and

WHEREAS, the McKean County Commissioners have determined that the best use of these entitlement funds would be to authorize the following Activity:

ELDRED BOROUGH \$ 73,895 Eldred Borough Sewage Treatment
Plant – One 100 KW and Two 30 KW
Diesel or Natural Gas Standby
Generators (59.63% LMI).

WHEREAS, it is understood that the balance of the funds will be used to administer the program, and

NOW, THEREFORE, BE IT RESOLVED that the McKean County Commissioners herein authorize the Redevelopment Authority of the County of McKean to file the appropriate applications with the Department of Community and Economic Development to secure these CDBG-R funds.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

**BOROUGH OF KANE
2009 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, under P.L. 906, No. 179, of Pennsylvania's Community Development Block Grant (CDBG) Program for Non-Urban Counties and Certain Other Municipalities, dated October 11, 1984, the Small Communities Program became an entitlement program, and

WHEREAS, according to this Act, the Borough of Kane is "entitled" to \$98,055 from the 2009 Community Development Block Grant Program, and

WHEREAS, in accordance with Act 179, applications for eligible entitlement boroughs, towns and townships with populations less than 10,000 will be submitted by Counties, and

WHEREAS, the McKean County Commissioners and the Borough Council of Kane has determined that the best use of these entitlement funds would be to authorize the following activity:

KANE BOROUGH \$ 80,406 Fraley Street Parking Lot & Crosswalk
Improvements (56.14% LMI)

WHEREAS, it is understood that the balance of the funds will be used to administer the program, and

WHEREAS, the McKean County Commissioners have reviewed and hereby approve the Borough of Kane's Three-Year Plan, and

NOW, THEREFORE, BE IT RESOLVED that the McKean County Commissioners herein authorize the Redevelopment Authority of the County of McKean to file the appropriate applications with the Department of Community and Economic Development to secure these funds on behalf of the Borough of Kane.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

BOROUGH OF KANE
2009 COMMUNITY DEVELOPMENT BLOCK GRANT
RECOVERY PROGRAM

WHEREAS, under the U.S. Department of Housing and Urban Development (HUD), the 2009 American Recovery and Reinvestment Act (AARA) funds were made available, and

WHEREAS, these funds are to be administered by the Community Development Block Grant (CDBG) Program and shall be known as the CDBG-RECOVERY (CDBG-R) funds, and

WHEREAS, according to this Act, the Borough of Kane is "entitled" to apply for \$33,470 from the 2009 CDBG-R Program; and

WHEREAS, in accordance with Act 179, applications for eligible entitlement boroughs, towns and townships with populations less than 10,000 will be submitted by Counties, and

WHEREAS, the Borough Council of Kane has determined that the best use of these CDBG-R funds would be to authorize the following activity:

KANE BOROUGH \$30,793 Kane Borough Handicapped Curb
Replacements Project (100% LMI)

WHEREAS, it is understood that the balance of the funds will be used to administer the program, and

NOW, THEREFORE, BE IT RESOLVED that the McKean County Commissioners herein authorize the Redevelopment Authority of the County of McKean to file the appropriate applications with the Department of Community and Economic Development to secure these funds on behalf of the Borough of Kane.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

**BOROUGH OF KANE
2005 COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM MODIFICATION**

WHEREAS, on March 22, 2005, the McKean County Commissioners allocated \$20,000 of the 2005 Community Development Block Grant Program (CDBG) funding to the Kane Borough Spot Demolition Program, and

WHEREAS, the 2005 Spot Demolition funding has not been expended, and

WHEREAS, the Borough of Kane desires to undertake more spot demolition in the future; however, the CDBG funds need to be expended in a timely manner, and

WHEREAS, the Borough of Kane has determined that the 2005 Spot Demolition Program should be eliminated so that the CDBG funds can be expended, and

WHEREAS, the Borough of Kane has also determined that the \$20,000 remaining from the Spot Demolition Program be used to assist with the Kane Low to Moderate Income (LMI) Sidewalk Replacement Program, and

WHEREAS, a Kane LMI Sidewalk Replacement Project is planned to be undertaken this summer, and

NOW, THEREFORE, BE IT RESOLVED by the McKean County Commissioners to approve this modification of the McKean County obo Kane Borough 2005 CDBG Program eliminating the \$20,000 Kane Spot Demolition Program and adding a \$20,000 Kane LMI Sidewalk Replacement Project.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

GRANTEE'S STATEMENT OF GOALS

NATIONAL PROGRAM FOR MINORITY AND WOMEN OWNED BUSINESS ENTERPRISES

EXECUTIVE ORDER 11625

1. McKean County hereby sets as its goal for utilization of minority and women owned businesses through its contracts for public works, site clearance and demolition, supplies and services, a goal of .5 percent for the 2009 Community Development Block Grant Program. This percentage will be utilized by the Grantee's administering agency, the McKean County Redevelopment Authority.
2. As part of the preparation of the contract documents, McKean County will analyze the specific construction, site clearance and demolition projects and will determine for each specific contract, a goal and percentage amount which represents in the judgment of McKean County and/or the McKean County Redevelopment Authority as to the maximum feasible involvement of minority and/or women owned businesses. Thus, individual projects may vary from the stated percentage goal. It is expected during the course of the year, however, that the total volume awarded to minority and/or women owned businesses will approximate goals stated above.
3. If applicable, the Redevelopment Authority of McKean County is familiar with the McKean County Affirmative Action Program for Minority and/or Women Owned Business Enterprise and will comply with the plan in all contracts for public works, supplies and services funded by the Community Development Block Grant Program.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

FAIR HOUSING RESOLUTION

LET IT BE KNOWN TO ALL PERSONS of the County of McKean that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, handicap or disability is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the Pennsylvania Human Relations Act. It is the policy of McKean County to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex, national origin, handicap or disability, or familial status (families with children). Therefore, the McKean County Commissioners do hereby pass the following resolution:

BE IT RESOLVED, that within available resources, the McKean County Commissioners will assist all persons who feel they have been discriminated against because of race, color, religion, ancestry, sex, national origin, handicap, disability or familial status (families with children) to seek equity under federal and state laws by filing a complaint with the Pennsylvania Human Relations Commission of the U.S. Department of Housing and Urban Development, and

BE IT FURTHER RESOLVED, that the McKean County Commissioners shall publicize this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law, the Pennsylvania Human Relations Act, and any local laws or ordinances, and

FURTHER PUBLICITY will at a minimum include, but not be limited to: (1) the printing and publicizing of this resolution and other applicable fair housing information through local media and community contacts; (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to adopt the following resolution.

DISPLACEMENT POLICY

WHEREAS, on June 8, 1992, the McKean County Commissioners adopted an amended Displacement Policy which indicated that the Redevelopment Authority of the County of McKean would not, as a general policy, undertake activities which would

involve the permanent involuntary displacement of residents unless such activities are considered to be in the best interest of the Municipality and/or the County of McKean, and

WHEREAS, said policy provided that if any displacement would take place, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 would be adhered to, and

WHEREAS, said Displacement Policy will be applied to the 2009 Community Development Block Grant allocation for McKean County and the Borough of Kane entitlement.

NOW, THEREFORE, BE IT RESOLVED that the McKean County Commissioners on behalf of the McKean County and the Borough of Kane Community Development Block Grant entitlement, herein adhere to the adopted June 8, 1992 Displacement Policy to meet the necessary relocation requirements relative to the Community Development Block Grant Program.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into a maintenance agreement with Karpinski's Office Systems (KOS) for a fax machine for the Veteran's Office. Cost is \$334.80 for 1 year.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into agreements with numerous service providers for the Department of Human Services as listed below.

CYS 08/09 Contract Extensions

Adelphoi Village
Alternative Rehabilitation Communities
The Bair Foundation
Bethesda Children's Home
Bradley Center
Children's Center for Treatment (Beacon Light)
Clearbrook
Cornell Abraxas
Diakon Youth Services
Family Care for C&Y
George Junior Republic
Glade Run
Harbor Creek Youth Services

Kid's Peace National Centers
Laurel Youth Services
Northwestern Human Services-NHS Youth Services
Outside In
Pathways Adolescent Center
Pentz Run
Perseus House, Inc.
Pyramid Healthcare, Inc.
Sarah A. Reed Children's Center
Southwood Psychiatric Hospital
The County of Tioga
Vision Quest
White Deer Run

Mental Health Delegates

Tania Geist
Stoney Greenburg
Gary Leet
Johnna McCullough
Jason Neal
Andy Penird
Curt Proctor
Burlan Sizemore
Terry Songer
Ronald Tanner

Stanley Pecora, Jr., Attorney
(Mr. Pecora represents the county in mental health commitment hearings)

Letter of Understandings

Addis & Associates
Alcohol & Drug Abuse Services
Area Agency on Aging
Beacon Light (Early Intervention Services)
Beacon Light-Port Psychological
Bradford Regional Medical Center
Clarion Psych
Elk Regional Health Center
Milestone Psych Center
Dr. Patricia Morgan
Penelope Miller
NeuroPsychiatry Center
Pine Oaks (PCH)
Dr. Allen Ryen

Warren General

Letter of Agreements

Area Agency on Aging
Arthur Becker-Weidman, Ph. D.
Bradford Regional Medical Center
Community Nurses
Jene G. Gardner-Interpreter
Pine Oaks (PCH)
Project Point of Light
Community Services of Venango County

Mental Health Mental Retardation Contracts

Community Links
Devereux
Dickinson Mental Health Center
Evergreen Elm
Futures Rehabilitation Center
The Guidance Center
Martha Lloyd
Ramsbottom
YWCA of Bradford

Early Intervention Contracts

CARE for Children
Mary Buzard
Elizabeth Costello
The Guidance Center
Sandra Mishic/Milestone Physical Therapy
Seneca Highlands Intermediate Unit

HUMAN SERVICES DEVELOPMENT FUND Contracts

Area Agency on Agency
The Guidance Center
Life and Independence of Today
McKean County Visiting Nurses Association

CYS Contracts/Agreements

The Guidance Center
Training Toward Self-Reliance
Lakeshore Community Services

Mr. DeMott - Pointed out that the above agreements, Letters of Understandings, and Letters of Agreements have been negotiated and reviewed by Dan Wertz, Solicitor, for the Department of Human Services.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Mr. DeMott – Opened the meeting for public comment.

Ms. Knight – The proposal you accepted for the subsurface exploration and geotechnical engineering services for the addition to the McKean County Jail – apparently those had been examined prior to this meeting and an evaluation made. Would it be correct that these were requests for proposals as opposed to bids as you did not have a formal bid opening?

Mr. DeMott – Yes.

Mrs. Church – If they are under \$4,000 we don't have to bid, we can ask for proposals.

Mr. DeMott – These were for some core drilling – a lot of the land around the jail is filled from previous construction so we wanted to do a core sample so we can see how the foundation has to be constructed.

Ms. Knight – Have you selected a firm that would be doing the design?

Mr. DeMott – Yes, we have already contracted with R. W. Larson Associates from Warren, Pennsylvania.

Mrs. Church – And that was done some time ago.

Mr. DeMott – They have been working on this for some time.

Ms. Knight – What is the next step in the imaging and document management project for the Prothonotary's Office?

Mr. DeMott – Our advisor working with the Prothonotary and the IT people have pretty much come to an agreement on the type of system that they want to use now – what they have selected seems to be the less expensive alternative to some of the systems that were previously proposed and the specifications have been rewritten to describe the type of system that we want to take bids on and we will be opening bids on July 6, 2009 and hopefully award the bid so we can finish this project. We have been working on this project for about a year now. There are a lot of different systems out there – they work different ways – there are a lot of questions as to who owns or controls the material or

information that is stored, etc. – so after a lot of work of trying to identify a system that is functional, practical, and economical - we decided on what we wanted to do.

Ms. Knight – And the purpose of this project is to archive the records?

Mr. DeMott – Yes, preserving them and having them available to the public. Part of it is an archiving type of thing to have the records stored off site so that this information will not be lost in case of a disaster of some sort here in this building.

Ms. Knight – And the records could be retrieved from the archives?

Mr. DeMott – Yes. The system that we are proposing would archive this information in a different county building rather than archiving it on line or having it in a cave somewhere. We would be scanning and transmitting images to one of our Route 6 Buildings for example so we would have a duplicate of everything that is here out there in case of a disaster.

Ms. Knight – So it is solving physical storing problems, it would be accessible as the current system is, and it is also for backup purposes?

Mr. DeMott – Yes.

Ms. Knight – Are there government requirements for the degree of protection, etc.?

Mr. DeMott – Yes, there are. There is quite an elaborate system – it is quite interesting as to how things have to be stored and it will solve some of the problems, but the only approved long term storage or duplication process is to use microfilm because you can actually read it with the naked eye or a magnifying glass. There are a lot of rules and regulations on storing information and I would refer you to James Baldwin as he is our expert along that line.

Ms. Knight – So it is not a matter of digitizing?

Mr. DeMott – No.

Ms. Knight – This is strictly analog?

Mr. DeMott – I can't answer your question on that – I would refer you to James.

Ms. Knight - But its microfilm?

Mr. DeMott – I am not sure that the portion we are bidding right now includes microfilming or not, but that is one of the storing requirements – there are some things that have to be stored on microfilm.

Ms. Knight – You could digitize everything if you wanted to, but for the archival purpose you would either also do analog or microfilm or you could go from your digital?

Mr. DeMott – They are saying you can't rely exclusively on digital, because you will end up someday with something that will become obsolete.

Ms. Knight – So you are talking security and storage – is there a security spec on that of some kind?

Mr. DeMott – I assume so, but I can't tell you that I have actually read them, I have heard of them referred to at seminars. There is a 100 page manual that describes all the storage requirements – I am sure our Prothonotary and James Baldwin are familiar with them because they have been working on this system for some time.

Ms. Knight – You have a system right now in place in the Recorder of Deeds Office and there is a retrieval system there – microfiche there and you can go and get your copy printed from that – would this system be like that?

Mr. DeMott – We are working on a program where we are going to try to put more records on line such as assessment, recorder of deeds, for example, the treasurer wants to sell certain types of licenses on the internet – we are looking at doing that, but there are some problems with systems that already exist – there are some proprietary questions as to who actually owns the information or whether the contractor owns the information, particularly with the maps and things along those lines – so there are a number of things to consider and agreements to be made before this would be available on line – that is something we are working toward.

Ms. Knight – What is it looking like for the county funding for your Office of Human Services Agency with the state cut backs and how they are going to impact the county?

Mr. DeMott – The state budget is really up in the air – the Governor's budget had cuts in it, the Senate budget had even deeper cuts in it, and it is going to have a dramatic effect on county government. We are just going to have to wait and see what they come up with and react to that and it isn't just human services – we have been getting requests from libraries for example because there are not funds in these proposed budgets for libraries.

Ms. Knight – You get requests from libraries? Have you given them money in the past?

Mr. DeMott – We never have, but these people are looking to the county now because their normal sources of funding are drying up?

Ms. Knight – How many libraries are we talking about?

Mrs. Church – Each community that has a library.

Mr. DeMott – Those funds may be restored in the budget, but what I am saying is that people are looking at state cut backs in their funding and they are turning to the county and hoping the county can replace those funds that they were getting from the state. 72 % of the county's money comes from the state also. There is talk about cut backs in a variety of these programs and we are going to have to take a hard look at how we are going to be able to meet the service needs of our taxpayers most likely on less money than we currently have – this is still going back and forth between the Governor and the legislature and we are just going to have to wait and see what ultimately comes out of there.

Ms. Knight – I believe they only have a few weeks to get this resolved.

Mrs. Church – The budget has to be done by June 30, 2009.

Mr. Pingie – The only other source the county has besides the state money is through property taxes. The municipalities have a number of ways they can collect money - whether through a sale of water or collection of sewer fees, collection of garbage fees, and earned income tax.

Ms. Knight – Don't you get fees from some of the offices?

Mr. Pingie – Yes, we do, but they are very minimal.

Ms. Knight – You approved a list of service providers today for the Office of Human Services – how will those be impacted by any state cuts that are going to begin to affect you during your fiscal period.

Mr. Pingie – We have already assumed some of those decreases already in state funding – we have been notified from different programs that they have cut certain programs to a certain degree and we have had to absorb it, but it will probably come to a point where we won't have the money to fully fund the state mandates even those they mandate that we have those programs – we won't have the money to fully provide the service. Most of the people and services under the Human Services Department are 80 or 90 % reimbursed from the state and the county picks up the other 10 or 20 % , but in the event that we keep getting cut then that is when the number of caseworkers out there is going to change, the number of services that we provide, etc. will change. We just can't keep raising tax dollars to supplement the state mandates.

Mr. DeMott – County government is where the rubber hits the road. When you look at state and federal governments there is a lot of theoretical planning and big picture type of concepts but actually delivering the services, taking care of the MH/MR people, running the jail and the court system, and emergency management, and CYS, etc. – that is all done at the county level – county is actually where you are face to face with the people that needs these services and if the funding isn't there is it going to be very

difficult to meet those services. There is no way that we could raise enough local tax money to replace a major cut in state funding.

Mrs. Church – It is a sad state of affair right at the moment – we don't know what is or is not going to be cut as far as the state money we receive.

Ms. Knight – Are there efforts by counties or municipalities to lobby for funding?

Mr. DeMott – The County Commissioners Association of Pennsylvania lobby constantly to keep our budget allocations.

Ms. Knight – Who do they work with to do this?

Mr. DeMott – They work with the legislators, senators and with the Governor's office. They are trying to make the point that the counties just don't have the financial ability to make up these short falls.

Mrs. Church – They are lobbying for us not against us. They are lobbying for us to keep getting the money or lobbying for increases in some of our funding.

Ms. Knight – Did McKean County get much of a bang from the stimulus money?

Mr. DeMott – Some. There was an article in the newspaper that said McKean County received \$18 million dollars – that was not the county government – that was money that went to PennDot, to school districts for projects, and what ever else in the county. We do see some stimulus funds some of which were formula based like the Community Development Block Grant Funds that were increased. There are a number now of grants possibilities for different type of projects – many of the projects are programmed based rather infrastructure based – there are not buildings and equipment as much as it is employment – for example, if you wanted to hire an additional probation officer, an additional public defender, etc. – there are some grant monies out there to do that, but they also have a lot of strings on them as far as commitments you are making to continue to employ these people after the scope of the grant, etc. There are some very specific financial reporting requirements that are attached to all of these programs.

Ms. Knight – So these don't get co-mingled with all the other programs – it has to hit the target precisely for the program it is intended for?

Mr. DeMott – Yes.

James Gotshall – That is all pointed out on the internet too. It tells you the base, tells you each penny that is spent, when it was spent, when it was supposed to be spent, and how much it is going to be.

Mr. DeMott – They are not kidding about the financial responsibility – every piece of information you get has a reminder in it that you are going to be held accountable for every nickel you get out of this program.

Mr. Gotshall – And that article spells it out where the \$18 million dollars was going – it was very clear – it broke it down so much for bridges, so much for every student program, etc. – I don't see how that could have been misinterpreted.

Mrs. Church – We were bombarded by phone calls because they thought the county got \$18 million dollars and some townships called and said they wanted the money for their townships – they wanted their share of the \$18 million dollars which they didn't understand.

Ms. Knight – Asked for an update on the recycling program on the money you received from the Redevelopment Authority to extend the program for six months?

Mr. Pingie – There are 3 bins out on Route 6 that sit close to the road – those are being funded to be dumped through the money we received from the Redevelopment Authority.

Ms. Knight – What about the rest of the county?

Mrs. Church – The money we received to continue the recycling program is for them to pick up the recycling for the whole county for six months – after that we don't know what is going to happen.

Mr. DeMott – We are monitoring the commodity prices – they are coming up some and we are hoping by the end of this period that no subsidy will be necessary to continue that program.

Mr. Gotshall – Asked about the 1% sales tax that is being proposed for McKean County – doesn't feel that Annin Township would benefit from it?

Mr. Pingie – The proposed 1% sales tax is collected county wide by the state – just like the 6% sales tax right now – it goes to the state – they keep track of the whole amount collected by county and if they do raise the sales tax by 1 % which I feel is the fairest way where everyone pays – 50 % would come to the county and 40% would go to the municipalities, and 10 % goes toward collaborative services. 60 % of the 50% that comes to the county has to be used for direct reduction in property tax – you can use the full 50%, but 60% of the 50% is mandatory – I am not sure what the formula is for the municipalities, but it doesn't go by how much sales tax was collected by each municipality.

Mr. DeMott – It is based on population for each municipality and they are working on redeveloping a formula that determines the tax load of the citizens of that municipality.

Mrs. Church – It is based on what is collected in the whole county and each municipality gets a share of that - not just what is collected in each municipality.

Mr. DeMott – Anything that is licensed, for example, if you bought a car in Pittsburgh the money for sales tax would come back here because this is your residence and it is titled to your address here.

Mr. Gotshall – Do you think the money I am going to pay in sales tax of 1% is going to off set the savings that I am going to get on my property taxes?

Mrs. Church – The state gave us a figure as to how much the 1% sales tax would generate.

Mr. DeMott – The county property tax would probably be cut in half.

Mr. Pingie – If you take 4 mills off your county tax, I am sure you will not spend additional monies by the 1% in sales tax. I have tried to figure out over the years as to what someone actually pays in sales tax based on even the 6% for an entire year – I don't know what that dollar amount would be because there are so many formulas. In fact, the senior citizens would probably benefit the most because they are not out there buying motorcycles, brand new cars, RV's, etc. as a rule where the working guy would be out there purchasing those items so they are the ones that will pay the 1% additional tax.

Mrs. Church – And it is a fairer tax.

Mr. Pingie – I am still not sure that they would off set the amount of taxes they would save because you have to remember they are only going to buy a vehicle say once in maybe 2, 4, or 10 years versus the property taxes over the same period of time.

Mr. DeMott – Jim, I have the numbers in my office. The state gave us an estimate for McKean County and surprisingly McKean County came out very well in the amount of sales tax.

Mrs. Church – It was a lot. It would be great.

Mr. Pingie – The property owners will get the biggest break.

Mr. Gotshall – You would have to vote on that.

Mrs. Church – Yes, the commissioners would have to vote on it as do the officials of the municipalities and each municipality would be crazy not to because, if they don't vote for it their share goes to the county. Once you see the figures you will be amazed and it works the same way for the municipalities as it does for the county – a certain percentage of the 40% has to go to lower your property taxes.

Mr. DeMott – This hasn't been passed by the state legislators yet.

Mrs. Church – If it does pass, we will be able to reduce the county property taxes and use the other money to help fund some of the programs that are probably going to be cut. The 1% sales tax would only be applied to items that we currently pay 6% sales tax on – we don't pay sales tax on clothes or shoes.

Mr. Gotshall – Speaking for Annin Township and myself – I have been watching the stimulus money very closely and the townships haven't received any money – I just want to make you aware that we do have a problem at our township level – our township has a road, Annin Creek Road, that is a mess – two cars can't pass on it – the school bus has to get off the road to let a car go by – there are no berms, the sides of the road are almost crumbled down to nothing, the road is rough, has pot holes – the township has reached the point where they are trying to replace the sluices, but the township doesn't have the money to resurface the road. I am asking the Commissioners if anything would come across your desk that would help our municipality that you let us know. Take a drive up Annin Creek Road and you will see what I am talking about.

Mr. DeMott – One thing your township might look at is the Community Development Block Grant money unless that money also ends up going away in the budget process. The application for that process starts every spring, but there are funds available to see if you qualify under that program.

Mrs. Church – The deadline for the program this year has passed. I don't know what you get as far as Liquid Fuel money, but that money could be used for resurfacing the road. The township can also apply to the county for a portion of the county's liquid fuel funds.

Mr. DeMott – I don't know if the township as a whole would meet the Low Moderate Income level – I would think it would – you could use the census figures to see if you qualify that way – if you don't qualify that way and you are talking about a road project in a certain area, you can do a survey of the people that live in that area that would benefit by it to see if you qualify that way to meet the Low Moderate Income level. The people to talk to about that would be Penny Eddy, Dusti Pantuso, or Gay DeGolier at the McKean County Housing & Redevelopment Authority.

Mr. Pingie – They will conduct the survey for you. People are hesitant about giving their income information to local people, but if it goes through an agency like that they don't seem to mind as much.

Mr. Gotshall – I did get a phone call from Penny and she put me in touch with a gentlemen in Meadville that is involved with a stimulus program – I haven't called him yet.

Ms. Knight – Have any of those minority businesses so far received any special treatment?

Mr. DeMott – Not that we know of.

Ms. Knight – What about women owned businesses?

Mr. DeMott – No.

Moved by M r. Pingie, seconded by Mrs. Church, to adjourn the meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Chief Clerk