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## ADULT PROBATION OFFICER FOR MCKEAN COUNTY, PENNSYLVANIA

McKean County Adult Probation/Parole Department has an opening for an Adult Probation Officer.

**EDUCATION:** 4 year Bachelor's Degree and GPA at least a 3.0  
Drug and Alcohol background preferred

**REQUIREMENTS:** Employee in this position will become very familiar with the problems facing the criminal justice system regarding drug and alcohol usage, addiction and treatment. This individual will be required to travel, review drug and alcohol programs, attend drug and alcohol training and review state correctional institutions drug and alcohol programs. Other duties include managing offenders required to complete community service hours and completing the annual community service report. Grant writing is a plus. In addition, must have a current Pennsylvania Driver's License and no criminal record.

**SALARY:** \$32,721.00  
37.5 hours per week

Please send cover letter, resume, unofficial transcript and county application for employment to:

Gary H. Seefeldt, M.S.  
Chief Adult Probation Officer  
500 W Main Street, Courthouse  
Smethport, PA 16749

Employment application can be obtained by either calling (814) 887-3305 or going to the county's website HR page. ([www.mckeancountypa.org](http://www.mckeancountypa.org))

Deadlines for resumes: January 23, 2019

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