

911 TELECOMMUNICATOR

McKean County is seeking qualified candidates for the part-time position of 911 Telecommunicator. This position receives and dispatches calls for public safety agencies.

Requirements include:

- Must be skilled in the operation of all applicable equipment in the 911 Communications Center, and required to learn Standard Operating Procedures for Police, Fire and Emergency Services.
- Previous emergency service experience required.
- Must be able to evaluate the contents of all calls and dispatch the appropriate public safety personnel to the scene of a criminal incident, medical or fire emergency situation in the computer aided dispatch system.
- Technical experience in communication systems, computer skills and emergency response procedures.
- Must be highly organized and professional with outstanding interpersonal communication skills.
- Must be able to multitask and operate efficiently under all conditions and be able to remain calm, organized and think clearly during fast paced, stressful conditions.
- May be required to work all shifts, weekends, and holidays.

Interested applicants are invited to apply by completing an application and resume. Please forward it to: Kathy Roche, Human Resources Director, McKean County Courthouse, 500 West Main Street, Smethport, PA 16749 or emailing it to: klroche@mckeancountypa.org by May 24, 2019.

We are an equal opportunity employer, M/F/D/V.